

NOTICE TO BIDDERS

The Town of Kirkwood will receive sealed bids at the Town of Kirkwood Clerk's Office located at 70 Crescent Drive, Kirkwood, New York 13795 until 10:00 a.m. on Thursday, May 21, 2026. Such bids will be publicly open and read aloud at that time for the following item:

Muffin Monster

Bids shall be submitted in a sealed envelope plainly marked "Muffin Monster" and indicating on the envelope the name of the bidder. Bids will not be accepted via fax.

All prices are to be based upon the acceptance of the Muffin Monster after the successful completion of the delivery to the Town of Kirkwood Highway Garage. Payment for the completed Muffin Monster will be made within thirty (30) days after the Muffin Monster has successfully passed the Town's delivery site acceptance tests. The successful bidder must produce clean title and delivery no later than 14 days from the Notice of Award to the successful bidder.

The specifications and other bid documents are available by obtaining a copy from the Town Clerk at the above address during normal business hours. The specifications are to be considered minimum requirements and any alternates, substitutions, or deviations to the specifications must be clearly stated on a separate page. Brand names in the bid specifications must either be provided, or a product that is reasonably equivalent, as determined by the Town. Each bidder shall submit with their bid a copy of all warranties pertaining to the Muffin Monster. Each bid shall be binding for sixty (60) days following the bid opening date.

All bids must be accompanied by a Non-Collusive Bid Certificate and an Iranian Energy Sector Divestment Certification. These forms are available at the Kirkwood Town Hall upon request.

Bids shall be evaluated by the Town based upon price, completeness of the proposal, and best value. The Town reserves the right to waive any informality in the bids received when such a waiver is in the best interest of the Town. The Town reserves the right to reject any and all bids.

Bids may be withdrawn by certified mail request from the bidder prior to the time fixed for the bid opening. Negligence on the part of the bidder in preparing the bid confers no right for the withdrawal of the bid after it has been opened. No bidder may withdraw his bid after the time set for the bid opening.

Technical questions may be submitted no later than 9:00 a.m. on Thursday, May 21, 2026 to Poe Williams at the Town of Kirkwood Highway Garage via telephone at 607-775-1616.